



Bishop Byrne Middle and High School

DOMINICAN EDUCATION

December 1, 2011

Dear Business Manager:

Bishop Byrne Middle and High School would like to request your support for our annual auction with the donation of an item or service that will represent your business and assist us in raising much needed funds to provide education services for children in our community. The Red Tie-Black Gown Gala is the primary fundraising event for Bishop Byrne and is a critical source of funding for our academic program, providing high quality education and strong character development for children of all faiths in a safe, structured environment.

As an independent 501(c)(3) school of the Catholic Diocese of Memphis, Bishop Byrne depends on donations from our community to meet the needs of our students and faculty. We need your help!

Please consider making a donation to our live or silent auction to help make this year's event a success. As families struggle to make ends meet and the burden of tuition becomes more difficult, funds from this event are more critical than ever. Money raised will help cover basic operations and fund critical programs for our students. You can be a key part of our success and will, in turn, receive great exposure for your business. If you would like to discuss your donation, please feel free to call or email me. However, just to make it easy, I have enclosed a donation form for you to complete and return. You may either mail it with your donation, or fax it to me at (901) 346-9488. If you need a volunteer to pick up your item, I will be more than happy to arrange a pickup. **Our deadline for donations to be listed in the auction catalog is February 10th.**

This year's event will be on Saturday, March 3, 2012 at 6:30 p.m. in the Grand Lobby of our School, and will offer entertainment, great food, and both a live and silent auction. We would love to have you join us at the event. Just indicate on the form if you are interested in attending. We're certain that this will be our biggest and best event ever, and we hope you will come.

If you have any questions, please call me at (901) 346-3060 or you may email me at carlson@bishopbyrne.org. Thank you for your support.

Sincerely,

Carol Carlson
Director of Institutional Advancement

Tax ID: #62-0845508